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 Laguna, Philippines

 September 29, 2001

Skills

Hard Skills

- Account Management
- Computer Literate
- Email Management
- Inventory Management
- MS Office Skills
- Listing Optimization (SEO)
- Product Listing

Soft Skills

- Adaptability
- Attention to Detail
- Conflict Resolution
- Leadership
- Problem Solving
- Fast Learner
- Hardworking
- Self Motivated

Education

**Bachelor of Industrial Technology -
Mechatronics Technology**
Batangas State University
Cum Laude
2019 - 2023

Language

English
Filipino

Christopher Jay T. Besmonte

Professional Goals

Dedicated and hardworking professional passionate about helping businesses succeed through my expertise. Specializing in providing high-quality services, I assist businesses in achieving their goals, developing strategies, and finding creative solutions. I stay updated with emerging trends, focusing on helping entrepreneurs obtain more sales in today's dynamic marketplace. My commitment is to provide creative, tailored solutions that boost profitability and ensure long-term success for business owners.

Work Experience

Amazon VA Account Manager

October 2022 - Present

- Proficiently managed and organized email communications, ensuring timely responses and streamlined inbox management.
- Efficiently record and manage customer feedback, returns, refunds, and discrepancies to maintain a high level of customer satisfaction.
- Ensure products are available for sale by checking and fixing stranded inventory and optimizing pricing strategies.
- Monitor account health rating and proactively address any policy violations or warnings to uphold a good standing on Amazon.
- Compete effectively for the buy box by utilizing repricing software and adjusting prices based on market dynamics.
- Take a data-driven approach by monitoring and tracking sales data to make informed decisions that drive increased sales.

Amazon VA Inventory Manager

October 2022 - Present

- Streamline inventory management by creating and managing Google Sheets for tracking shipments and replenishments.
- Coordinate seamlessly with suppliers and prep centers to ensure timely product shipments to Amazon, minimizing stockouts.
- Identify and analyze replenishable products within your inventory, optimizing restocking decisions for performance.
- Collaborate closely with suppliers to facilitate the timely arrival of products, optimizing fulfillment processes.
- Manage refunds and discrepancies associated with products received in prep centers, ensuring accuracy and customer satisfaction.

Amazon Product Researcher

June - October 2022

- Discovering profitable products through diverse sourcing strategies.
- Monitoring and dissecting market trends.
- Distinguishing between high-quality and low-quality products.
- Leveraging tools and software to identify the ideal products for increased profitability.
- Developing and maintaining Google Sheets for lucrative and sustainable product management.

Training/Courses

SEO

My Amazon Guy
October 2023

Inventory Management

Coursera - University of California, Irvine
September 2023

Amazon Mastery - Account Management

Amazon Nation
July 2023

Catalog Course

My Amazon Guy
May 2023

Amazon VA In-Depth-Online Course

ProVA
September 2022